

DSL Trainings Terms & Conditions

Target group

The training courses are free of charge and reserved exclusively for students, researchers, and staff of the University of Bern. PhD candidates from other universities who are part of an interuniversity PhD program between their university and the University of Bern are also eligible to participate.

Registration

You can register to each training course via the ILIAS platform after logging in. Registrations will be processed on a first-come, first-served basis. Registration by e-mail is not possible.

Registrations are binding and participants are committed to attend the entire course.

Training courses are designed for a minimum number of participants. A course will be cancelled if that minimum number is not reached. Those who expressed interest in the course will be notified of the cancellation by e-mail. If the maximum number of registrations is reached, any additional registrations will be placed on a waiting list. Vacancies will be offered to everyone on the waitlist on a first come, first served basis.

Prerequisites

Each training course has specific prerequisites that need to be fulfilled and taken into consideration before registering.

Withdrawal

If you are unable to fully attend a course you have registered for, please unregister yourself on ILIAS at least a week in advance so that other potential participants from the waiting list can be considered. In case of illness or other unforeseeable problem preventing you from participating, please notify the course responsible as soon as possible via e-mail.

Absence or incomplete course attendance

In case of unexplained no-show or partial participation in the course, DSL will impose a fee of 100CHF and reserves the right to exclude participants from future training courses.

Certificate of attendance

Certificates of attendance will be sent electronically to participants who have completed the course successfully. Partial participation does not qualify for a certificate.